

BROOKVILLE HIGH SCHOOL

BROOKVILLE INTERMEDIATE SCHOOL

BROOKVILLE ELEMENTARY SCHOOL



CODE OF STUDENT CONDUCT

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THE SCHOOL SHIELD

<i>QUILL & OPEN BOOK</i>	Literature and Education
<i>SCALES</i>	Justice and Equality
<i>WINGED FOOT</i>	Achievement in Extracurricular Activities and Athletics
<i>ATOM RING</i>	Progress
<i>CROWN</i>	Pride and Superiority
<i>RIBBON</i>	School Spirit

CODE OF STUDENT CONDUCT

I. PREAMBLE

The following rules, regulations, and due process procedures are designed to protect all members of the educational community in the exercise of their rights and duties. This *Code of Student Conduct* is adopted by the Board of Education of the Brookville Local School District pursuant to Sections 3313.661 and 3313.662 of the Ohio Revised Code. Any student engaging in the following types of conduct, either specifically or generally like the kinds of conduct listed in this *Code of Student Conduct*, are subject to expulsion, suspension, emergency suspension, removal or permanent exclusion from curricular activities pursuant to Ohio Revised Code. This code of regulations applies while a student is in the custody or control of the school, on school grounds or closely proximate thereto, while at a school-sponsored function or activity or on school-owned or provided transportation vehicles. In addition, the *Code of Student Conduct* governs a student's conduct at all times, on or off school property, when such student conduct is reasonably related to the health and safety of other students and/or school employees, or such conduct would unreasonably interrupt the educational processes of the Brookville Schools. Students involved in extracurricular activities are expected to adhere to the *Code of Student Conduct* as well as any policies/rules for each particular program.

This code cannot reasonably be written in such detail as to anticipate every type of misconduct that could possibly occur; however, the Board of Education has the responsibility to set forth policies, rules, and regulations to help students conduct themselves in a proper manner as good citizens of the school community.

This code attempts to protect individual rights by insuring that each student has the right to an education and the commensurate responsibility not to interfere with or threaten the education of others by personal actions. Each student has the responsibility to attend school regularly and to abide by the policies and regulations of the school. Any student who feels his or her rights have been violated by a fellow student, staff member, or any other individual, should report the incident to any guidance counselor or administrator.

II. STUDENT BEHAVIOR

While not all acts of misconduct can be itemized in this handbook, the following is a summary of the main areas of conduct that shall lead to disciplinary action. Age-appropriate options may be pursued at the elementary and intermediate school levels.

A. WEAPONS AND DANGEROUS INSTRUMENTS

A student shall not possess, handle, transmit, or conceal any instrument that is or could be considered as an instrument to inflict harm upon another person. Examples of weapons forbidden under jurisdiction of the school are but not limited to knives, guns, clubs, chains, brass knuckles, lighters, explosives (including any type of fireworks), smoke/stink bombs, and other look-alike or similar instruments. Any such items will be confiscated and a parent will be notified.

DISCIPLINARY OPTIONS: Removal, Saturday School, suspension, expulsion. Proper legal authorities will be notified.

Expulsion for Firearms – Federal law requires that any student who brings a firearm on school property is to be expelled from school for a period of one year. A firearm under federal law is defined as:

1. Any weapon (including a starter gun) which will or is designed to or may be readily converted

- to expel a projectile by action of an explosive.
2. The frame or revolver of any such weapon.
 3. Any firearm muffler or firearm silencer.
 4. Any destructive device, not including an antique.

B. ALCOHOLIC BEVERAGES, ANY MIND OR MOOD-ALTERING SUBSTANCES AND/OR THE PARAPHERNALIA FOR THEIR USE

In accordance with federal law, the Board of Education prohibits the use, possession, concealment, attempt to purchase, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by state statute, or substance that could be considered a “look-alike” controlled substance. Compliance with this policy is

mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by state law, the District will also notify law enforcement officials.

If a building principal has a reasonable individualized suspicion of drug or alcohol use, s/he may request the student in question to submit to any appropriate testing, including but not limited to, a breathalyzer test. In such circumstances, the student will be taken to a private administrative or instructional area on school property for such testing with at least one other member of the teaching or administrative staff present as a witness to the test. If a student refuses to take the test, s/he will be advised that such denial leaves the observed evidence of alcohol or drug use unrefuted thus leading to possible disciplinary action. The student will then be given a second opportunity to take the test.

Alcohol on the breath – No student shall come to school or remain at school with the smell of alcohol on his/her breath regardless of when or where the alcoholic beverage was consumed.

Mind or mood-altering substances – Medications and drug-like substances must be prescribed by the student’s personal physician and be authorized by the school principal’s office before such a substance is permitted for personal use or possession by a student at school. Medication must remain in the principal’s office.

No person shall use, have on his/her person or possessions, have within his/her assigned school locker, be within easy access of, be under the influence of, have the odor of, sell, intend to sell, transport, give away or conceal any unauthorized mood-altering chemical or substance. Those substances included as mood-altering chemicals include, but are not limited to the following: stimulants, depressants, hallucinogens, inhalants, and steroids.

Specifically included in this category are look-alike, counterfeit, or “bootleg” substances that are represented as any of the above stated mood-altering chemicals when in fact they are not, or which are mood-altering chemicals falsely represented to be a different substance. Ohio State Law (Section 2925.01 (P) of the Ohio Revised Code) and House Bill 435 mandate that every

school district notify students that involvement (as specified above) with look-alike, counterfeit, or “bootleg” substances is punishable by criminal prosecution.

Drug Paraphernalia – No student shall use, have on his/her person or possessions, have within his/her assigned school locker, be within easy access of, sell, intend to sell, transport, give away, or conceal any article or paraphernalia that is commonly associated with or reasonably construed

to be used for the use of any mood-altering chemical as defined under “Mood-Altering Chemicals or Substances.” Such articles or paraphernalia will include but not be limited to pipes, rolling papers, articles adapted to be used as pipes, bongos, and any communication device construed to be used for drug-related purposes.

DISCIPLINARY OPTIONS:

- First Violation - Removal, ten (10) day out-of-school suspension reduced to five (5) if the student completes an assessment process. The assessment process includes counseling by a licensed drug counselor and a drug use screening. Proper legal authorities will be notified of any use and/or possession of an illegal substance.
- Second Violation - Removal, ten (10) day out-of-school suspension with recommendation for expulsion. Proper legal authorities will be notified of any use and/or possession of an illegal substance.

C. SMOKING/TOBACCO PRODUCTS

School regulations do not permit the use or possession of tobacco in any form by students on school property or at school functions. This regulation specifically forbids the use and possession of any form of tobacco upon school buses, in restrooms, in the buildings, and on all school grounds and property. All forms of tobacco include but are not limited to smoking, chewing, and snuff. The smoking or possession of electronic “vapor”, or other substitute forms of cigarettes is also prohibited. The possession of a lighter may also be considered a violation of this code.

Ohio Revised Code Section 2151.87 prohibits a minor to “use, consume, or possess cigarettes, other tobacco products, or papers used to roll cigarettes.” It also prohibits a minor to assist, pay for or share in the costs of such products.

DISCIPLINARY OPTIONS:

- First Violation - Three (3) days IAPP
- Second Violation - Three (3) days out-of-school suspension
- Third Violation - Five (5) days out-of-school suspension
- Fourth Violation - Ten (10) days out-of-school suspension reduced to five (5) if student completes a tobacco education program.

A student violating the smoking code may also be prosecuted by the local police authorities.

D. FIGHTING/ASSAULT

A student shall not assault another person (adult or student) or behave in such a way as could cause physical injury to other members of the school community. If self-defense in fighting can be clearly determined, then the degree of punishment to the student who is acting in self-defense shall be taken into consideration. Immediate disciplinary action will be taken.

DISCIPLINARY OPTIONS: Removal, suspension, expulsion.

E. GANGS—ZERO TOLERANCE

Any activities related or interpreted as being related to gangs or gang memberships are banned from the Brookville Local School District. This includes but is not limited to weapons, violence, harassment through the intimidation/ force of gang affiliation, any illegal activity, use of gang identified clothing, gang colors, insignias, graffiti, use/possession of gang related literature or

identifiers, and use of hand gestures. The use of hand gestures in “flashing” signs and gang related alphabets will be considered as profanity directed at another student. If flashed to a staff member, it may be considered a violation of section K (verbal/physical insolence) and a suspension may result.

DISCIPLINARY OPTIONS: Removal, suspension, expulsion. Proper legal authorities may be notified.

F. BULLYING/HARASSMENT

Brookville Local Schools is committed to creating an environment in which students are free from bullying and harassment. Students are strongly encouraged to report incidents to the school principals, counselors, and teachers. The school administrator will take appropriate steps to respond quickly and decisively to a student report of bullying/harassment. Bullying/harassing behaviors will not be tolerated during school or school-sponsored activities, on school grounds or bus, or in transit to or from school.

The school believes that every individual deserves to be able to come to school without fear of demeaning remarks or actions. The bullying/harassment of other students, members of staff, or any other individual is not permitted. (See complete Bullying/Harassment Policy in Appendix.)

Types of bullying/harassment include:

- Physical
- Verbal
- Emotional
- Cyber
- Non-Verbal

DISCIPLINARY OPTIONS: Removal, detention, Saturday School, suspension, expulsion.

G. HAZING

Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation unto any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent, or assumption of risk does not lessen the prohibition contained in this policy.

Hazing activities of any type are inconsistent with the educational process and shall be prohibited at all times. No administrator, faculty member, or other employee of the school district shall encourage, permit, condone, or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in any hazing.

Failure to abide by this policy will necessitate disciplinary action, and individuals may be liable to Ohio law as a 4th degree misdemeanor (ORC 2902.21).

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

H. VERBAL OR PHYSICAL DISRESPECT/MISCONDUCT

No student shall be openly defiant or disrespectful to school authority figures or members of the school community. A student shall not use violence, force, coercion, threats, verbal abuse, or slurs (racial, ethnic, or gender).

DISCIPLINARY OPTIONS: Removal, detention, Saturday School, suspension, expulsion.

Proper legal authorities may be notified.

I. SEXUAL MISCONDUCT

No student shall engage in any form of exhibitionism, public display of affection, inappropriate touching, pornography, or in any type of sexual misconduct during school or school-sponsored activities, on school grounds or bus, or in transit to or from school.

The possessing, taking, disseminating, transferring, or sharing of nude, obscene, pornographic, lewd, or otherwise illegal images of photographs, whether by electronic data transfers or otherwise, may constitute a crime under state and/or federal law. Any person possessing, taking, disseminating, or sharing nude, obscene, pornographic, lewd, or otherwise illegal images or photographs may be punished under this code of conduct and may be reported to the appropriate law enforcement agencies.

DISCIPLINARY OPTIONS: Removal, Saturday School, suspension, expulsion.

J. INAPPROPRIATE BEHAVIOR

“Horseplay” and inappropriate behavior is not acceptable. Students are expected to keep their hands and feet to themselves and are to avoid playful pushing, shoving, slapping, running in the halls/rooms, spitting, throwing paper wads/objects and/or other activities that could lead to injuries or quarrels/fights.

DISCIPLINARY OPTIONS: Detention, Saturday School, IAPP, suspension, expulsion.

K. NONCOMPLIANCE

A student shall not fail to comply with any policy or procedure spelled out in the student handbook.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

L. DISRUPTION OF SCHOOL

A student will not cause the substantial disruption of instruction, any school-related functions, procedures, or any behavior that inhibits the learning process and/or the school environment.

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

M. OBSCENE LANGUAGE

Students are not to use vulgar or obscene language (written or oral) or gestures during any school activity (class or extracurricular). The use of inappropriate language is forbidden.

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

N. FALSIFICATION OF SCHOOL WORK, IDENTIFICATION, AND FORGERY

No student shall falsify signatures, data, refuse to give proper identification, or give false information to a staff member. This prohibition includes, but not limited to, forgery of hall and excuse passes, notes turned into the office, as well as use of another student’s agenda.

Plagiarism and cheating are also forms of falsification and will subject the student to academic

penalties as well as disciplinary action.

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

O. FALSE ALARMS

A student shall NOT initiate an alarm for fire, threat of weapons, an impending bomb explosion, or other catastrophe without just cause and without notifying the principal of his/her actions. This includes verbal statements, written statements, or actions which cause alarm within the school community. The school will refer this to the proper legal authorities.

DISCIPLINARY OPTIONS: Removal, suspension, expulsion.

P. VANDALISM

A student shall NOT cause or attempt to cause damage to school property or private property on school premises or at a school activity off school grounds. A student is responsible for all restitution when damage occurs, intentional or non-intentional. A student may not be permitted to return to school until full restitution is made to the damaged party.

DISCIPLINARY OPTIONS: Restitution, removal, suspension, expulsion.

Q. TRESPASSING

Students are not to be present in an unauthorized area and refusal to leave when requested to do so will be considered grounds for disciplinary action and/or prosecution.

DISCIPLINARY OPTIONS: Warning, Saturday School, suspension, expulsion.

R. THEFT

No student shall be involved in such action, which would be considered as theft to public or private property while attending school or any school-sponsored function. Proper legal authorities may be notified.

DISCIPLINARY OPTIONS: Restitution, removal, suspension, expulsion. Proper legal authorities may be notified.

S. GAMBLING

Students are not permitted to gamble on school premises or at school events.

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

T. AIDING AND ABETTING

Students shall not instigate, assist, or conspire with other students in the violation of any school rule.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

U. LEAVING SCHOOL GROUNDS

No student, once having entered upon school grounds, before or while school is in session, shall leave school grounds until school is dismissed. A permission form, signed by the student's

parent or guardian, granting permission for the student to leave school grounds is required.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

V. SCHOOL BUS

All the rules listed herein and their consequences apply to students when aboard a school bus. The school bus driver, like the classroom teacher, is an employee of the Board of Education and has the right and responsibility to enforce the student rules of conduct and to report to the principal or assistant principal all violations of these rules. Students who violate the rules of conduct while riding the school bus will be disciplined according to the penalty assigned the violation as found in student rules of conduct booklet. *In addition*, a student may lose his/her busing privileges.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

W. ATTENDANCE

1. Excessive Absences

A student shall not exceed thirty four (34) hours absent without cause. Unexcused disciplinary options are Saturday School, Interim Alternative Placement Program (IAPP), suspension, and expulsion.

DISCIPLINARY OPTIONS: Saturday School, IAPP.

2. Tardiness

Students must sign in the office when they are tardy to school and receive a pass before they will be admitted to class. If a student does not report to class by the time the class has started, he/she is considered as being tardy.

DISCIPLINARY OPTIONS: Detention, Saturday School, IAPP.

3. Truancy

Any student who is absent from school or misses any part of the school day without the knowledge and permission of his/her parents/guardians or school authorities is truant. It is possible for a student to be truant even though the parent has given permission for such an absence. Absences, even with the approval of parents, which are excessive and/or which interfere with the student's educational program may be interpreted as truancy and result in the initiation of legal procedures.

DISCIPLINARY OPTIONS: Saturday School and notification to attendance office.

X. DRESS CODE

Student will abide by the published dress code in the student handbook for the building they attend.

Y. REPEATED VIOLATIONS

A student shall not repeatedly fail to comply with reasonable directions of teachers, substitute teachers, teacher aides, principals, or other school personnel during any period of time when the

student is under the authority of school personnel.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

Z. POSSESSION/USE OF ELECTRONIC DEVICES

Cell phones, electronic, and mobile technology devices may be used only as approved by and under the direct supervision of school personnel for learning purposes. Students should not utilize mobile technology devices without the expressed permission of school staff. Students are not permitted to utilize electronic devices during non-class times (i.e., during class change, hallways, restrooms, lunchtime, etc.). Students are required to follow the Acceptable Use Guidelines when using any technology. Technology items should be stored securely in a student's locker or vehicle while not using devices for educational purposes. Students who choose to bring these devices do so at their own risk of loss or theft. If items are seen out during the school day, items will be confiscated and/or disciplinary action taken.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

AA. TECHNOLOGY USE BY STUDENTS

The computers, computer network and messaging systems of the School District are intended for educational uses and communications. However, to ensure the integrity of District technology systems, the following uses are unacceptable under any circumstances. This privilege comes with an obligation to use these resources in a responsible manner. These rules also apply to any personal devices belonging to students/staff.

1. Providing on-line your home address, phone number, or photograph, or the home address, phone number, or photograph of others.
2. Using the account of another User without permission or posting any communication without the author's consent.
3. Using the system without staff supervision.
4. Gaining or attempting to gain unauthorized access to resources or entities.
5. Introducing a computer virus onto the network or any District computer.
6. Installing or copying any software on the system without the permission or under the supervision of the system administrator.
7. Any attempt to bypass internet filtering software.
8. Wasting technology resources including bandwidth, file space, and printers or degrading or disrupting equipment or system performance.
9. Using the system to access or distribute inappropriate materials or advising others how to access inappropriate materials.
10. Using the system to access any area of cyberspace (including USENET groups and chat rooms) or sending a communication that would be offensive in accordance with the applicable policies and regulations of the Board of Education.
11. Viewing, downloading, posting, or sending any material (language, pictures, or videos) that is threatening, pornographic, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement to others based on their race, national origin, citizenship status, gender, sexual orientation, age, disability, religion, or political beliefs, or anything inconsistent with the applicable policies and regulations of the Board of Education.
12. Using any form of obscene, harassing, threatening, defamatory, or abusive language online.
13. Violation of trademark/copyright laws, license agreements, or other contracts.
14. Using technology resources for any commercial or profit-making activities, unless an approved fundraising activity authorized by an administrator.
15. Uses related to vandalism, plagiarism, dishonesty, harassment, theft, copyright law violations, or illegal or unethical purposes apply to the Internet, computer network, individual computer workstations, peripherals, software, and all electronic files.
16. Using school technology without having signed the AUP (Acceptable Use Policy) Consent and Waiver
17. Possessing any data in paper, magnetic disk, or other form which violates the terms and conditions of this AUP.
18. The posting of a person's image or likeness is a violation of privacy laws and is prohibited.
19. Any action by a User, which is determined by the classroom teacher or the District administration to constitute inappropriate use of the Internet. Inappropriate use is defined as

any violation of the AUP and/or technical equipment, or any use that is inconsistent with the educational goals and policies of the District.

A student who aids or assists another in computer misuse or computer tampering shall be deemed equally responsible for the offense and may receive the same consequences.

DISCIPLINARY OPTIONS: Restitution, detention, Saturday School, suspension, expulsion, denial of technology privileges. In addition, the withdrawal of use of ANY and ALL technology within the school for any purpose for an indeterminate amount of time.

BB. SEARCH AND SEIZURE

Administrators may search a student or his/her property (including vehicles, purses, knapsacks, gym bags, etc.) with or without the student's consent, whenever they reasonably suspect that a search will lead to the discovery of evidence of a violation of law or school rules. The extent of the search will be governed by the seriousness of the alleged infraction and the student's age. General housekeeping inspection of school property may be conducted with reasonable notice. Student lockers are the property of the District and students have no reasonable expectation of privacy in their contents or in the contents of any other District property including desks or other containers. School authorities may conduct random searches of the lockers and their contents at any time without announcement. Unannounced and random canine searches may also be conducted.

Additionally, students have NO reasonable expectation of privacy in their actions in public areas including, but not limited to, common areas, hallways, cafeterias, classrooms, and gymnasiums. The District may use video cameras in such areas and on all school vehicles transporting students to and from regular and extracurricular activities.

Anything that is found in the course of a search may be used as evidence of a violation of school rules or the law, and may be taken, held, or turned over to the police. The School reserves the right not to return items that have been confiscated. Parents may be contacted as soon as reasonably possible.

A student shall not refuse a search or impede a search of his/her person, including without limitation, his/her school bag or purse/wallet, or his/her locker, desk, or automobile if such automobile is parked on school grounds.

DISCIPLINARY OPTIONS: Removal, detention, Saturday School, suspension, expulsion. Proper legal authorities may be notified.

CC. LUNCH HOUR

All students in kindergarten through twelfth grade attending Brookville Local School District will have closed lunch that restricts students to the school grounds and buildings.

DISCIPLINARY OPTIONS: Saturday School, suspension, expulsion.

DD. SCHOOL ZONE

Within the school zone there is to be no loitering, littering, alcohol consumption, smoking, or any other infraction of the *Code of Student Conduct*. Students must remain on the sidewalks and/or streets while in transit to and from school. The school zone is Westbrook Road to the north, Terrace Park Blvd. to the east, Bayview Avenue to the south, and Johnsville-Brookville Road to the west.

DISCIPLINARY OPTIONS: Detention, Saturday School, suspension, expulsion.

EE. VEHICLE REGISTRATION AND USE

All vehicles driven to school by students must be registered in the principal's office. The application must be signed by the parents or guardian. If more than one vehicle is driven, registration forms are required for each.

Extreme caution must be taken in the vicinity of all schools. Vehicles will not be driven from 7:50 a.m. to 2:35 p.m. Violations of this section are subject, when appropriate, to both the Ohio Revised Code and this *Code of Student Conduct*.

DISCIPLINARY OPTIONS: Warning with parent notification, Saturday School, suspension, expulsion.

III. PENALTY GUIDELINES

The following are definitions of the various forms of discipline that may be incurred from violations of the above named rules. It is the belief that cooperation between all phases of the school community (student, parents, staff, and administrators) is useful in the resolution of disciplinary problems, and it is to this end that the penalties are structured and administered. Each of the penalties is defined and procedures are clarified. Age-appropriate options may be pursued at the elementary and intermediate school levels.

CORRECTIVE WORK ASSIGNMENTS

Students may be given work tasks to perform as a reprimand for unacceptable behavior.

COMPENSATION

Reimbursement will be required when a student is involved in such action which causes damage to public property or the personal property of any other student or employee. This reimbursement is necessary also in case of theft. In the normal act of providing compensation for unacceptable behavior, an apology to the offended party is recommended.

REMOVAL FROM CLASS/TIMEOUT

Students may be removed from a particular class if they pose a threat of continued disruption to the academic process.

DETENTION

Detention is the required attendance before, during, or after school hours or on Saturdays as an alternative method of discipline. Transportation is the sole responsibility of the parent of the student. Academic isolation is considered a form of detention. Unexcused nonattendance at these sessions may result in suspensions.

SATURDAY SCHOOL

Saturday School will be served in the cafeteria on the first scheduled Saturday after the violation from 8:00 a.m. until 11:30 a.m. The only excuse accepted for missing Saturday School is a doctor's verification. Absence without a doctor's excuse will result in the student's attendance at the next two (2) Saturday Schools. A second refusal to attend or absence without a doctor's excuse will result in a suspension of three (3) days. The following rules apply for Saturday School:

- A. Students must be there on time (5 minutes grace).

- B. Students must be seated and may not sit next to each other.
- C. Students must have schoolwork to do.
- D. Students may not bring food or beverage.
- E. Students may not talk to anyone.
- F. For permission to do anything, the instructor will recognize a raised hand.
- G. Students will have a 5-minute restroom break at 10:00 a.m.

Failure to adhere to any of these rules will result in the student being dismissed, the detention being doubled, and/or the student being suspended.

All Saturday morning detentions must be served prior to the start of the next school year. If this does not happen, more severe consequences will be levied.

INTERIM ALTERNATIVE PLACEMENT PROGRAM (IAPP)

In place of out-of-school suspension, a student may be assigned to the Interim Alternative Placement Program for a period of **eight (8)** or more **hours**.

Teachers will submit work to be completed during the **hours** of suspension. Work not satisfactorily completed will cause the student to serve additional **hours** credit. Work must be submitted and satisfactorily completed by the end of the **hours** of suspension to get credit.

The student will be given full academic credit for the first **thirty four (34) hours** that he/she serves. Every day thereafter will cause a twenty-five percent (25%) reduction in credit up to **fifty four (54) hours** (6th day – 75% credit; 7th day – 50% credit; 8th day – 25% credit). After **fifty four (54) hours**, no credit will be given and the student is still expected to comply with all rules.

EMERGENCY REMOVAL

The notice and hearing requirements set forth in the section on suspension and expulsion can be temporarily waived in an emergency. If a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process either within a classroom or elsewhere on the school premises, then:

- A. The superintendent, principal, or assistant principal may remove the student from curricular or extracurricular activities or from the school premises.
- B. A teacher may remove the student from curricular or extracurricular activities under his/her supervision but not from the school premises altogether.
- C. If the superintendent or principal reinstates a student removed by a teacher, prior to the hearing following removal, reasons in writing must be given to the teacher upon request.
- D. In the case of an emergency removal, a hearing must be held as soon as practical after the removal but within seventy-two (72) hours after the initial removal is ordered. Written notice must be given to the student as soon as practical prior to the hearing. The hearing will be held in accordance with either the suspension or expulsion procedure depending on the action that will be taken. The person(s) who ordered, caused, or requested the removal must be present at the

hearing.

SUSPENSION

Suspension is the removal from school and school-related activities for a period of one (1) to ten (10) days. During the period of suspension, the student is not allowed in the building or on school grounds. Make-up privileges will not be granted for missed work during the suspension.

Before a student can be suspended for ten (10) school days or less:

- A. The superintendent or principal must give the pupil written notice of the intention to suspend; and
- B. The pupil must have the opportunity to appear at an informal hearing before the principal or designee to challenge the reason(s) for the intended suspension or otherwise to explain his/her actions. If the administrator determines as a result of the hearing that the pupil should be suspended, then the parent(s), guardian(s), or custodian(s) of the student and treasurer of the board will be notified in writing. The notice will include the reason(s) for the suspension and the right of the pupil, parent(s), guardian(s), or custodian(s) to appeal the action to the superintendent. If not satisfied with the decision, the appellant may file a written appeal to the Board of Education, have the right to be represented in the appeal, and have the right to request that the hearing be held in executive session.

If a student is expelled for more than twenty (20) days, the superintendent shall provide the student and his/her parents with the names, addresses, and telephone numbers of those public or private agencies in the community which offer programs or services that help to rectify the student's behavior and attitudes that contributed to the incident(s) that caused the expulsion.

The Board authorizes the superintendent to provide for options to suspension of a student from school that shall include a program whereby a student performs community service either in lieu of or as a part of a suspension or an expulsion.

Expulsion and suspension punishments are subject to a formal appeal procedure that is outlined below:

Formal Appeal Procedure

A student, his/her parent(s), guardian(s), or custodian(s) may appeal a suspension or expulsion to the Board of Education or its designee. Thus, the Board may either review the case itself or appoint a hearing officer to act in its place. The student has the right to "representation" at the hearing. At the request of the pupil, his/her parent(s), guardian(s), custodian(s), or attorney, the Board or its designee may hold the hearing in executive session. Formal action on the appeal will be taken in a public meeting. By a majority vote of the Board or by action of the Board's designee, the order of suspension or expulsion may be affirmed, the pupil may be reinstated, the action reversed, vacated, or modified. In the case of an appeal directed to the Board of Education or its designee, a verbatim record of the hearing will be made. The decision of the Board of Education or its designee is appealable to the Common Pleas Court as provided for in 2506.03 Ohio Revised Code.

EXPULSION

Expulsion is the exclusion of a student from the schools of this District for a period not to exceed the greater of eighty (80) school days or the number of school days remaining in a semester or term in which the incident that gives rise to the expulsion takes place. **No make-up privileges exist.** Only the superintendent of schools may expel a student. When the superintendent decides to expel a pupil, the following procedures will be utilized:

- A. The superintendent will give written notice to the pupil and his/her parent(s), guardian(s), or custodian(s) which will include the reasons for the intended expulsion and that the pupil and

his/her parent(s), guardian(s), or custodian(s) have the opportunity to appear to challenge the expulsion or explain the pupil's action(s). The notice will state the time and place to appear which will be not less than three (3) nor later than five (5) days after the notice is given unless the superintendent grants an extension of time.

- B. The pupil or his/her parent(s), guardian(s), or custodian(s) may request an extension of time and the superintendent may grant the request. If an extension is granted, the superintendent will notify the pupil, parent(s), guardian(s), or custodian(s) of the new time and place.
- C. A hearing will be held before the superintendent at the appointed time and place, and the pupil, his/her parent(s), guardian(s), custodian(s), or representative will be given the opportunity to defend against the charges. At the conclusion of the hearing and after consideration of the evidence presented, the superintendent will render a decision.
- D. The superintendent shall issue written notification of the decision to the parent(s), guardian(s), custodian(s), representative of the pupil, and treasurer. The notification shall include the reasons for the expulsion, the notification of right to appeal to the Board of Education, the right to be represented in the appeal, and to request that the hearing be held in executive session.

PERMANENT EXCLUSION

The superintendent may permanently expel a student who commits a violent or drug-related felony on school premises.

EXPULSION/SUSPENSION FROM OTHER SCHOOL SYSTEM

The suspension or expulsion of any student from another school district shall be honored by the Brookville Local School District.

IV. ATTENDANCE POLICY

"Education" is more than what is learned from a book. It is communication and socialization with peers and authority figures as well as learning responsibility for one's actions. A student who attends school regularly will receive more "education" than one who does not. This is best noted by inquiring employers whose main concern is the attendance record of the student while in school.

ATTENDANCE RESPONSIBILITIES

A. Parent's Responsibilities

1. Recognize the importance of regular school attendance to the instructional program of their child.
2. Help develop good attitudes toward attendance with their child that will be transferable to the world of work.
3. Work cooperatively with the schools and communicate problems and concerns relative to their child's attendance.
4. Make every effort to schedule family trips or vacations during school vacations or summer months.
5. Attempt to schedule medical appointments after school hours or on weekends. If medical appointments must be made during the school day, students are expected to return for the

remainder of the day unless advised otherwise by their physicians.

6. Contact the school on the morning of the student's absence. Please call the secretary at the student's school before school begins.
7. Provide student with a note explaining the reason(s) for the absence upon his/her return to school. Please date the note and put the student's name at the top with your signature at the bottom.
8. Request homework assignments during extended absences through the office secretary.

B. Student's Responsibilities

1. Understand the relationship between good school attendance and success in their academic programs.
2. Be in school on time, on a regular basis.
3. Follow the specific procedures relative to school attendance and tardiness as established by the school district.
4. Make up all work missed while absent.

C. School's Responsibilities

1. Daily report and record absences by class period.
2. Compile and distribute the daily list of absentees to teachers and staff members.
3. Monitor the daily attendance record.
4. Identify and counsel those students with irregular attendance patterns.
5. Maintain cumulative records of each student's absence.
6. Communicate with parents who have not contacted the school regarding their child's absence. (Attendance Officer may be sent to the home.)
7. Notify the parents when their child has reached maximum days as defined in the building handbook.
8. File truancy charges when a student has accumulated an excessive number of unexcused absences during nine (9) weeks.
9. Report number of days absent on the report card each quarter.

ATTENDANCE PROCEDURES

- A. A student who is absent must bring to the office before first period a written note dated and signed by a parent/guardian. The staff member in charge will read the note and determine if the absence is excused or unexcused and report the information to the office. A note from a doctor should accompany parent's note whenever possible. If a note has not been received upon the return of the student to school, the absence will be classified as unexcused until a note signed by the parent is presented within the next two (2) school days.
- B. Student absences may be: (1) Excused, (2) Unexcused, or (3) Truant.
 1. Excused Absences
 - a. Personal illness or injury
 - b. Illness and/or death in the family

- c. Doctor, dental, court appearances, and driver's license examinations that cannot be scheduled outside the school day.
 - d. Religious purposes
 - e. Other emergency circumstances explained in writing and approved by a school administrator.
 - f. Additionally, Juniors and Seniors may be excused for two days per year for college visitation.
2. Unexcused Absences (These are absences about which a parent/guardian may know, but which are not acknowledged by the school as being legitimate reasons for being absent from school.)
- a. Cutting class
 - b. Truant
 - c. No note from parent or guardian
 - d. Alarm clock did not work
 - e. Missed the bus
 - f. Suspensions or expulsions
 - g. Unapproved vacations
 - h. Vacations with the family. Students may be provided make-up privileges with prior administrative approval.
 - i. Other reasons not listed under excused absence
 - j. Driver Education Classes and/or Driving

(Work missed may be made up if absence is unexcused; however, no credit will be given. Tests, quizzes, and homework will be counted as a zero.)

NOTE: Any section of this document, or portion thereof, found by adjudication to be contrary to law or constitutional right shall be stricken without effect to the remainder. This code and any additional rules governing student discipline shall be distributed to students and their parent(s) or guardian(s) at the beginning of each school year and shall be posted in conspicuous places within each school throughout the school year. Changes in the rules shall not take effect until they are distributed to students and parents.

APPENDIX A

5517.01 - BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, **on a school bus**, or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means:

- A. any intentional written, verbal, **electronic**, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or
- B. violence within a dating relationship.

“Electronic act” means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means **cyberbullying through** electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to teachers or other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of facts, and a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts were verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying/**cyberbullying by an electronic act or otherwise**, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include **suspension or** up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Retaliation may result in disciplinary action as **indicated above**.

Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Deliberately making false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

The District shall implement intervention strategies (AG 5517.01) to protect a victim or other person from new or additional harassment, intimidation, or bullying and from retaliation following such a report.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasonable and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building principal or appropriate administrator shall notify the **custodial** parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the building principal or appropriate administrator shall notify in writing the **custodial** parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports in writing regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal **or anonymous** complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student(s) or staff witnesses. A school staff member or administrator who receives an informal **or anonymous** complaint shall promptly have the student, parent/guardian or school personnel document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the building principal or designee for review, investigation, and appropriate action.

Individuals who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or.

When **an individual making** an informal complaint **has requested** anonymity, **the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining individual of the condition that his/her report be anonymous.**

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District web site (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.

Immunity

A School District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in

compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. **At least once each school year a written statement describing the policy and consequences for violations of the policy shall be sent to each student's custodial parent or guardian. The statement may be sent with regular student report cards or may be delivered electronically.**

The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students in the District and to their custodial parents or guardians.

State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedures.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying and violence within a dating relationship. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines and aggressive behavior and bullying in general, will be age and content appropriate.

Annually, the District shall provide all students enrolled in the District with age-appropriate instruction regarding the Board's policy, including a written or verbal discussion of the consequences for violations of the policy to the extent that State or Federal funds are appropriated for this purpose.

Students in grades seven (7) through twelve (12) shall receive age-appropriate instruction in dating violence prevention education, including instruction in recognizing dating violence warning signs and characteristics of healthy relationships. Parents, who submit a written request to the building principal to examine the dating violence prevention instruction materials used in the school, will be afforded an opportunity to review the materials within a reasonable period of time.

The District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students, to the extent that State or Federal funds are appropriated for these purposes. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

In accordance with Board Policy 8462, the Superintendent shall include a review of this policy on bullying and other forms of harassment in the required training in the prevention of child abuse, violence, and substance abuse and the promotion of positive youth development.

The Superintendent shall develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the Superintendent shall be followed.

R.C. 3313.666, 3313.667
State Board of Education Model Policy (2007)

Adopted 8/18/03
Revised 3/20/06
Revised 12/17/07
Revised 3/21/11
Revised 5/21/12

APPENDIX B

7540.03 - STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY

Advances in telecommunications and other related technologies have fundamentally altered the ways in which information is accessed, communicated, and transferred in our society. Such changes are driving the need for educators to adapt their means and methods of instruction, and the way they approach student learning, to harness and utilize the vast, diverse, and unique resources available on the Internet. The Board of Education is pleased to provide Internet services to its students. The District's Internet system has a limited educational purpose. The District's Internet system has not been established as a public access service or a public forum. The Board has the right to place restrictions on its use to assure that use of the District's Internet system is in accord with its limited educational purpose. Student use of the District's computers, network and Internet services ("Network") will be governed by this policy and the related administrative guidelines, and the Student Code of Conduct. The due process rights of all users will be respected in the event there is a suspicion of inappropriate use of the Network. Users have no right or expectation to privacy when using the Network (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity while on the Network).

The Board encourages students to utilize the Internet in order to promote educational excellence in our schools by providing them with the opportunity to develop the resource sharing, innovation, and communication skills and tools that are essential to both life and work. The instructional use of the Internet will be guided by the Board's policy on instructional materials.

The Internet is a global information and communication network that provides students and staff with access to up-to-date, highly relevant information that will enhance their learning and the education process. Further, the Internet provides students and staff with the opportunity to communicate with other people from throughout the world. Access to such an incredible quantity of information and resources brings with it, however, certain unique challenges and responsibilities.

First, and foremost, the Board may not be able to technologically limit access through the Board's Internet connection to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, will open classrooms and students to electronic information resources that have not been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures, which protect against (e.g. filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the Network, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or Technology Coordinator may temporarily or permanently unblock access to sites

containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents assume risks by consenting to allow their child to participate in the use of the Internet. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet. The Board supports and respects each family's right to decide whether to apply for independent student access to the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information the consequences of unauthorized access (e.g., "hacking") cyberbullying and other unlawful or inappropriate activities by students online, and
- D. unauthorized disclosure, use, and dissemination of personal information regarding minors

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school. Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the Internet. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. All Internet users (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines.

Students and staff members are responsible for good behavior on the Board's computers/network and the Internet just as they are in classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature. General school rules for behavior and communication apply. The Board does not sanction any use of the Internet that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students shall not access social media for personal use from the District's network, but shall be permitted to access social media for educational use in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users granted access to the Internet through the Board's computers assume personal responsibility and liability, both civil and criminal, for uses of the Internet not authorized by this Board policy and its accompanying guidelines.

The Board designates the Superintendent and the Technology Coordinator as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of the Network.

P.L. 106-554, Children's

47 U.S.C. 254(h), (1), Communications,(2003)

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

18.S.C.

18.S.C.2246

18.S.C.

20 U.S.C. 6777, 9134 (2003)

76 F.R. 56295, 56303

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