

Checklist for Approving Assessments

(This checklist should be completed prior to SLO approval to ensure that the assessment chosen meets the basic requirements.)

Teacher Name: _____

Yes	Somewhat	No	Alignment to Standards: <i>Is the Learning Objective clearly reflected in the assessment measure?</i>
			All items in the assessment align to the standard(s) addressed in the SLO.
			The assessment measure addresses the full range of topics and skills included in the SLO.
			The focus of the assessment mirrors the focus of the curriculum and standards.
			The items/ tasks match the full range of cognitive thinking required during the course.
			The assessment requires students to engage in higher order thinking where appropriate.
Comments:			
Yes	Somewhat	No	Stretch: <i>Will all students be able to demonstrate growth on this assessment?</i>
			The test includes items that cover prerequisite knowledge and skills from prior years and appropriate, content-relevant items that will challenge the highest performing students.
			Test items cover knowledge and skills that will be of value beyond the school year.
Comments:			
Yes	Somewhat	No	Validity and Reliability: <i>Is the assessment measure a valid and reliable tool for the intended purpose?</i>
			The assessment does not include overly complex vocabulary.
			Items or tasks are written clearly and concisely.
			Clear scoring rubrics or guidance exists for open-ended questions or performance-based assessments.
			The teacher has a plan for administering assessments consistently across classes.
Comments:			